

**Mandatory Pre-bid Conference Minutes**  
**Division Contract # DN00394, WBS 51003.57.4STT1 & 51003.57.4STT2**  
**Construction of Two Park and Ride Lots Polk County**  
**I-26 @ US 74, and US 74 @ NC 108**  
**February 19, 2015, 10:00 a.m.**

The contractors listed below were in attendance and they will be the only firms allowed to bid on this project.

<u><b>Name</b></u>	<u><b>Representing</b></u>	<u><b>Telephone</b></u>
Tommy Hart	JLS Company	828-684-7776
Brian Caldwell	Caldwell Construction Services	828-289-7353
Armand Huppe	Harrison Construction Co.	828-506-4905
Neil Martin	Rogers Group	828-697-1007
Ronnie Burrell	Thunder Disaster	828-246-5712
Mark Ledford	Heritage Grading Co.	828-777-2341

Pre-Bid meeting was conducted by Josh Lanning.  
Projects were introduced and general information provided to attendees.

This pre-bid covers the construction of two separate “Park and Ride” parking lots in Polk County.

It was noted that the instruction to bidder’s page contains a discrepancy. One sentence states the bids are to be received at the Division 14 office on Monday, February 24, 2014. Another sentence states on Tuesday, February 24, 2015. **The attendees were instructed to have bids turned in by 2:00 P.M. on Tuesday, February 24, 2015**

Liquidated damages are One Thousand Dollars (\$700) per calendar day.

Date of Availability is March 23, 2015

Date of Completion is June 19, 2015

DBE Goals were stated.

Instructed attendees that this project is federally funded and to pay close attention to all the forms within this proposal that must be signed.

No subsurface information is available.

Bid Items were discussed. Attendees were made aware of the Contract Addendums. I pointed out the changes to the project signage.

A Supplemental Agreement may need to be created to cover the removal and adjustment of the C/A fence at the Park and Ride lot off of NC 108. This item was inadvertently omitted from the proposal.

Having the utilities located and marked shall be the Contractor's responsibility. I pointed out that there appears to be a buried utility within the limits of the NC 108 Park and Ride. The depth it is buried may affect the grading of this lot.

**Question #1:**

Can excess soil materials from the NC 108 site be wasted within the right of way around this site?

**Answer #1:**

Yes it should be feasible to waste the material in this area. The method and location must be approved by the Engineer.